

SECRET  
INFORMATION

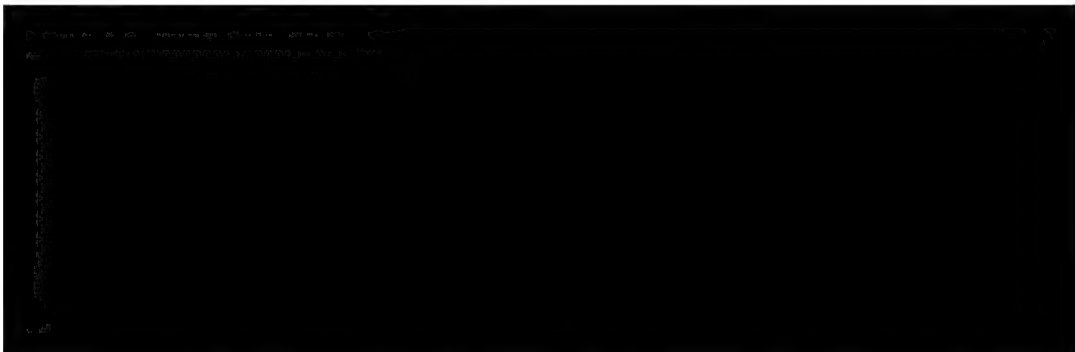
**CONFIDENTIAL**

23 January 1953

MEMORANDUM FOR: DEPUTY DIRECTOR (ADMINISTRATION)

SUBJECT : Weekly Activities Report for Week Ending 23 January 1953

1. Transportation Division



2.



b. Freight Planning Data

A system has been established and is now operating within the Stock Control Branch to furnish the Transportation Division freight planning data upon receipt of requisitions. This action should enable the Transportation Division to arrange shipment of material immediately upon completion of packing and crating.

3. Purchase Division

a. Contract Documents

(1) During the period 7 contract documents with a total money value of \$122,350 were executed:

Document No.	3
No Change in Class.	<input type="checkbox"/>
<input type="checkbox"/> Declassified	
Class. Changed To:	TS S (C)
Auth:	HR 70-2
Date:	10-17-78
By:	35

Contract Number

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SECURITY INFORMATION

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No Action	8
Pending receipt of more detailed information, clearances, etc.	25
Pending bid openings and awards	12
Negotiations underway	21
Pending typing, signature and mailing:	
Typing and mailing	17
Signature of contractor	18
Pending final clearance and signature by Contracting Officer	4
	<u>105</u>

b. Requisitions

		<u>Dollar Value</u>
On hand beginning of period	240	
Received during week	132	
Completed during week	92	
On hand end of period	280	\$82,260.25
With action	196	42,330.50
Without action	84	39,929.75

4. Real Estate and Construction Division

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b. Project [REDACTED]

25X1A2g

Further negotiations with sub contractor regards claim for extra compensation awaits review of our proposals by General Council. Completion of remaining construction is scheduled for 26 January.

JAMES A. GARRISON  
Chief of Procurement and Supply

PSO/AKE/mtd  
23 January 1953

Distribution:

DD/A (3) ✓  
File (1) ✓  
Dissemination (1)